

**13th Meeting of the Editorial Board of the IPCC Emission Factor Database (EFDB)
18-20 November, 2015
Hayama, Japan**

Summary of the meeting

The 13th meeting of Editorial Board (EB13) of the IPCC Emission Factor Database (EFDB) was held on 18-20 November 2015, in Hayama, Japan. The main objective of the EB13 was to evaluate new and outstanding data proposals as well as discuss how to enhance and improve the EFDB. The meeting was held in parallel with 11th and 12th Expert Meetings on Data for the EFDB (Data Meetings) which were aimed to collect data for Energy and Industrial Processes and Product Use sectors, respectively.

The meetings were hosted by the Institute for Global Environmental Strategies (IGES) and organised by the Technical Support Unit (TSU) of the IPCC Task Force on National Greenhouse Gas Inventories (TFI). The lists of participants of the meetings are available at <http://www.ipcc-nggip.iges.or.jp/meeting/meeting.html>

There were more than 613 new and outstanding data including data voluntarily submitted by experts, data collected by TSU and data provided by participants of the two Data Meetings for consideration by the Editorial Board. The data proposals were considered by sectoral break-out groups and the results were reported at final plenary on Day 3. Total 367 data were accepted by the Editorial Board for inclusion into the EFDB.

In addition, there were discussions on how to include the data from other databases and creating an "extra page" on EFDB website to include data that do not meet the EFDB data acceptance criteria but considered useful to inventory compilers.

Currently, there are few links to other databases on the EFDB website and the Editorial Board agreed to add links to databases accepted by the Editorial Board following the procedure explained in the document on role and responsibilities of the Editorial Board. With regard to the extra page, data and information to be included will be selected by the Editorial Board and a note will be attached to each set of such data and information to explain why it could not be included in the EFDB and how it could be used. The extra page is to support inventory compilers in case no other data and information are available. Information on how to use the data and what to take into consideration will be attached to the data.

The meeting ended with the TFI Co-chair and EFDB Editorial Board Co-Chairs thanking all the participants for the successful meeting and IGES/TFI TSU for hosting the meetings and excellent arrangements.

Agenda

Wednesday 18 November	13:30 - 14:00	Registration
	14:00 - 14:30	Welcome <ul style="list-style-type: none"> • IPCC TFI Co-chairs
	14:30 - 17:30	Introduction of new members Agenda Minutes of EB12 Presentations by TSU <ul style="list-style-type: none"> • Background to EFDB • Role and responsibilities of EB members • EFDB status: population and usage Discussion <ul style="list-style-type: none"> • Populating the EFDB (e.g. new data sources and techniques of data collection) • Data approval process • Improving the access to and usefulness of the EFDB • Other issues
Thursday 19 November	09:00 - 12:30	Sectoral BOGs <ul style="list-style-type: none"> • Review of data proposals • EB members of Energy and IPPU sectors will join the 11th and 12th Data Meetings
	12:30 - 14:00	<i>Lunch</i>
	14:00 - 18:00	Sectoral BOGs <ul style="list-style-type: none"> • Review of data proposals (continuation) • EB members of Energy and IPPU sectors will join the 11th and 12th Data Meetings
Friday 20 November	09:00 - 12:30	Sectoral BOGs <ul style="list-style-type: none"> • Review of data proposals (continuation) • EB members of Energy and IPPU sectors will join the 11th and 12th Data Meetings
	12:30 - 14:00	<i>Lunch</i>
	14:00 - 17:00	Final plenary discussion Wrap-up and close of meeting