

**30th Meeting of the Bureau of the Task Force on National Greenhouse Gas Inventories
27 October 2018,
Rome, Italy**

Summary of the meeting

The 30th Meeting of the Bureau of the Task Force on National Greenhouse Gas Inventories (TFB) was held on 27th October 2018, in Ostia castle, Rome, Italy. It was hosted by the government of Italy and organised by the Technical Support Unit (TSU) of the Task Force on National Greenhouse Gas Inventories (TFI). It was held back-to-back with the Forth Lead Author Meeting (LAM4) for the Elaboration of the *2019 Refinement to the 2006 IPCC Guidelines for National Greenhouse Gas Inventories (2019 Refinement)* held on 22-26 October 2018 at the Headquarters of Food and Agriculture Organization of the United Nations in Rome.

The agenda of the 30th meeting of TFB was as presented below.

One of the main objectives of the 30th meeting of TFB was to consider work plan for preparation of the *2019 Refinement* final draft for government review and for amendment of the final draft for consideration at the 49th Session of the IPCC to be held on 8-12 May 2019 in Kyoto, Japan. TFB discussed the format of the *2019 Refinement* to be presented to the Panel, need of holding a Science meeting, deadline for the Final Draft files to be sent to Coordinating Lead Authors, delivering of government comments to the Authors (by TSU), etc.

Regarding the IPCC Inventory Software, TSU reported that Tier 2 was implemented for Livestock 3A and relevant 3C categories, Software was promoted at various workshops (e.g. Expert meeting to collect EFDB and Software users' feedback held in Hayama, Japan in July/August 2018). TSU also reported that Tier 2 for 3B Land and relevant 3C categories as well as Tier 1 method for Wetlands Supplement are planned to be implemented in 2019. TFB recognized that developing countries will mostly benefit from implementation of Tier 2 for AFOLU sector. It noticed that updated default Emission Factors (EFs) should be published in the Emission Factor Database (EFDB) and reflected in the IPCC Inventory Software on a regular basis.

TSU presented the outcomes of the Expert Meeting on Short-Lived Climate Forcers (SLCF) in May 2018 and the relevant discussion at the 48th Session of the IPCC in October 2018. TFB discussed possible options for production of a new Methodology Report on SLCF inventory, and concluded that the work plan proposed to the Panel at the 48th Session should be retained as one option while at least one more option should be prepared for consideration by the IPCC at its 49th Session.

TSU reported on the cooperation with the UNFCCC Secretariat at regional workshops for developing countries on the use of the *2006 IPCC Guidelines* and the IPCC Inventory Software. Three such regional workshops took place in 2018: in Montevideo, Uruguay; Lusaka, Zambia; and Beijing, China. The workshops showed that participants have a diverse level of expertise, but they are very much interested in acquiring knowledge on the *2006 IPCC Guidelines* and the IPCC Inventory Software.

TSU reported on the EFDB present and planned activities. TFB discussed several things, e.g., how to improve balance in the EFDB Editorial Board (EB), selection of EB Co-Chairs, treatment of Clean Development Mechanism (CDM) data. Among the planned activities TSU mentioned enhancement of EFDB promotion (e.g. by providing presentations and

distributing offline version of EFDB at various international meetings/workshops), upgrade of off-line version, review of EFDB population.

TSU presented the work plan of TFI between the 30th meeting of TFB and the end of 2019. TSU further presented the budget on TFI activities in 2018 and 2019, forecast budget for 2020 and indicative budget for 2021, as part of the IPCC Trust Fund Programme and Budget. TFB, *inter alia*, noted that there is no indication in the tables of the use of funds for SLCF in the future years' budgets. TFB therefore concluded that the budget tables need to be revised depending on the proposal on SLCF that will be submitted to the IPCC for consideration at its 49th Session.

TSU reported on the status on issuance of 11th corrigenda for the errors identified in the 2006 IPCC Guidelines. TFB noted that it needs to consider the potential error claims in accordance with the IPCC Error Protocol procedure.

AGENDA

	Opening of the meeting ➤ Welcome remarks by Eduardo Calvo Buendia on behalf of TFI Co-Chairs
1	Adoption of agenda
2	Minutes of TFB29
3	2019 Refinement to the 2006 IPCC Guidelines for National Greenhouse Gas Inventories ➤ Plan for finalization of the Final Draft (FD) for the Government Review ➤ Plan for the Government Review ➤ Any other issues raised at LAM4 for consideration by TFB
4	Emission Factor Database (EFDB) ➤ Progress in collection of new data (Report on 15 th Editorial Board Meeting and 15 th Data Meeting) ➤ Plan for selection of new members of the Editorial Board for 2019 and 2020 ➤ Plan for 16 th Editorial Board Meeting (EB16) and 16 th Data Meeting (DM16) to be held in November 2018 ➤ Plan for further work
5	IPCC Inventory Software ➤ Progress in the work to improve and enhance the usefulness of the Software ➤ Report on Expert Meeting on the Software and EFDB in IGES (Jul/Aug 2018) and other efforts for promotion of Software ➤ Plan for Expert Meeting on the Software and EFDB in 2019
6	Work on Short-Lived Climate Forcers (SLCFs) ➤ Report on the Expert Meeting on Short-lived Climate Forcers, held on 28 th - 31 st May 2018 ➤ Consideration of future work
7	Cooperation with UNFCCC Secretariat ➤ Report on UNFCCC Regional Workshops to promote use of 2006 IPCC Guidelines by non-Annex I Parties
8	Work Plan and Budget ➤ Report on the work plan and budget (2019-2021) approved by IPCC at its 48 th Session ➤ Consideration of any changes that need to be proposed to the next IPCC Plenary Session
9	Errors and corrigenda ➤ Status on issuance of corrigenda for the errors identified in the IPCC Guidelines ➤ Pending error claims
10	Any other business ➤ Plan for a side event during COP24 ➤ Date and place of the next meeting