

**32<sup>nd</sup> Meeting of the Bureau of the IPCC Task Force on National Greenhouse Gas Inventories  
11-12 November 2020  
Virtual,**

**Summary of the meeting**

The 32<sup>nd</sup> meeting of the Bureau of the Task Force on National Greenhouse Gas Inventories (TFB) was held on 11 – 12 November 2020 by remote through the ZOOM platform as organized by the Technical Support Unit (TSU) of the Task Force on National greenhouse Gas Inventories (TFI).

The agenda of the 32<sup>nd</sup> meeting of TFB was as presented below.

One of the main objectives of the 32<sup>nd</sup> meeting of TFB was to discuss the progress in the plan agreed at its 31<sup>st</sup> meeting on activities for the preparatory work for the Methodology Report on Short-Lived Climate Forcers (SLCF) to be taken during the IPCC's 6<sup>th</sup> assessment cycle (AR6) in accordance with the decision made by the IPCC at its 49<sup>th</sup> Session in Kyoto, Japan in 2019 (Decision IPCC-XLIX-7), as well as to discuss contingency plan to respond to the impact of COVID-19 pandemic, with the aim to ensure that three expert meetings at least and the scoping meeting are held either in person or by remote by the end of AR6.

Within the process of reviewing the Principles Governing IPCC Work<sup>1</sup>, TFB considered the option of establishing a mechanism, protocol or other tool enabling more regular updates or refinements particularly of the emission factors based on up-to-date scientific knowledge without making major revisions of the inventory guidelines.

On the work on Emission Factor Database (EFDB), TSU reported on the present and planned activities. In particular, the 18<sup>th</sup> Data Meeting, on the Energy sector, which was cancelled in the year 2020 has been rescheduled for the year 2021 to be held either in person in India, as was planned, or by remote where restrictions caused by the COVID-19 pandemic will not allow to hold the meeting in person. TSU informed that the terms will expire for 21 members of the Editorial Board at the end of 2021 and 2022. Nominations of experts by governments and observer organizations may be called for these 21 positions at the end of 2021 as was done in the past. TFB considered that in view of the uncertainty about the timing of transition from AR6 cycle to AR7 cycle, it is still too early to make a decision on this matter and agreed to revisit this issue at its 33<sup>rd</sup> meeting in 2021.

Regarding the IPCC Inventory Software, TSU presented the status of ongoing activities and on additional support provided by the UNFCCC, US EPA, UNDP GSP. TFB took note of the report by TSU.

TSU presented the work plan of TFI between the 32<sup>nd</sup> meeting of TFB and the end of 2020 and for the year 2021 and the budget for TFI activities in 2021-2022 as part of the IPCC Trust Fund Programme and Budget. TSU suggested some changes in the budget for 2021 approved by the IPCC at its 52<sup>nd</sup> Session and also in the forecast budget for 2022 noted by the IPCC at the same Session. TFB agreed the

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<sup>1</sup> <https://www.ipcc.ch/site/assets/uploads/2018/09/ipcc-principles.pdf>

suggested changes and requested TSU to submit revised budgets to the 53<sup>rd</sup> Session of the IPCC (December 2020).

TSU reminded TFB that the 12<sup>th</sup> Corrigenda for the 2006 IPCC Guidelines had been issued in July 2020, and also informed TFB that there was no outstanding issue for TFI registered in the IPCC error tracking system.

TFB agreed to hold the next meeting just after the 2<sup>nd</sup> expert meeting on SLCF, likely in October 2021 either in person in Istanbul, Turkey, or by remote in case COVID-19 pandemic will not allow to organize it in person.

## AGENDA

	<b>Opening of the meeting</b> ➤ Welcome remarks by TFI Co-Chairs
<b>1</b>	<b>Adoption of agenda</b>
<b>2</b>	<b>Minutes of TFB31</b>
<b>3</b>	<b>Work on Short-Lived Climate Forcers (SLCFs)</b> ➤ TSU comparative analysis of methods contained in the 2006 Guidelines and in the EMEP/EEA, AP42, UNEP BRC together with assessment of EFs availability ➤ Planning of meetings
<b>4</b>	<b>Consideration on the IPCC Procedures from the TFI's perspective</b> ➤ Report on the discussion by the Panel and by the IPCC Bureau about the review of the Principles Governing IPCC Work ➤ Strategy to update Tier 1 (default) emission factors regularly and with appropriate frequency
<b>5</b>	<b>Emission Factor Database (EFDB)</b> ➤ Membership of Editorial Board, including TOR revision ➤ Progress in data collection ➤ Other developments ➤ Plan for further work ➤ Plan for EB 19 and DM18 in 2021 (May 2021)
<b>6</b>	<b>IPCC Inventory Software</b> ➤ Progress in the work to improve and enhance the usefulness of the Software ➤ Plan for further development
<b>7</b>	<b>Work Plan and Budget</b> ➤ Report on the work plan and budget (2021-2023) ➤ Report on Norwegian Fund for SLCF as well as on US EPA fund for software as well as on UNFCCC fund on software ➤ Consideration of any changes that need to be proposed to the next IPCC Plenary Session
<b>8</b>	<b>Errors and corrigenda</b> ➤ Status on issuance of corrigenda for the errors identified in the IPCC Guidelines ➤ Work in progress: ➤ 2006 Guidelines ➤ 2019 Refinement
<b>9</b>	<b>Any other business</b> ➤ FAQ on biomass (2-10) ➤ Date and place of the next meeting (Istanbul SLCF EM2 or together with the last SLCF meeting of the year)