

## IPCC Workshop on the IPCC Inventory Software

**Heydar Aliyev Center**  
**Heydar Aliyev pr, 1. Baku/Azerbaijan**

**4-6 September 2024**

### Draft Agenda

time	Subject	speaker
<b>DAY 1: the IPCC Inventory Software</b>		
8:00 – 9:00	Registration / <i>checking installation problems</i>	
9:00-9:30	Opening  Ms. Umayra Taghiyeva, Deputy Minister of Ecology, Government of Azerbaijan Mr Harry Vreuls, Chair of SBSTA, UNFCCC Donald Cooper, Director, Transparency Division, UNFCCC Secretariat Takeshi Enoki, Mazhar Hayat, IPCC Task Force on Inventories Co-Chairs	
9:30-10:00	Overview of the IPCC inventory software + QA	TFI TSU
10:00-10:30	Background: ETF reporting + QA	UNFCCC secretariat
<b>10:30-11:00 Coffee break</b>		
11:00-11:30	Supporting tools to operate the software ( <i>User manual, Guidebooks, etc.</i> ) +QA	TFI TSU
11:30-12:30	Questionnaire – <i>Menti</i> +QA	TFI TSU
<b>12:30-14:00 Lunch break</b>		
14:00-15:30	(20 min per country, incl. Q&A - 6 slots). Countries addressing: ✓ How the IPCC Inventory Software performs compared to developed countries national systems: ✓ Country experience using the software, common challenges	country volunteers
<b>15:30-16:00 Coffee break</b>		
16:00-17:30	Getting started, hands-on demonstration: ✓ Software Installation ✓ First run and Database setting ( <i>Login, Password, Inventory Year /</i>	TFI TSU

	<i>Time series)</i> ✓ Main functionalities relevant for sectoral exercises Presentation of exercise/Distribution of data Wrap up	
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<b>DAY 2: Hands-on Exercises</b>		
9:00-10:30	3 parallel groups: Energy+Waste, IPPU, AFOLU Hands on demonstration of the functions of the <i>Software</i> by entering dummy data for 2 years for categories selected	TFI TSU
<b>10:30-11:00 Coffee break</b>		
11:30-12:30	Hands on demonstration of the functions of the <i>Software</i> <i>Continue</i>	TFI TSU
<b>12:30-14:00 Lunch break</b>		
14:00-15:30	Hands on demonstration of the functions of the <i>Software</i> <i>Continue</i>	TFI TSU
<b>15:30-16:00 Coffee break</b>		
16:00-17:30	Hands on demonstration of the functions of the <i>Software</i> <i>Continue</i> Wrap up	TFI TSU

time	Subject	speaker
<b>DAY 3: Interoperability with the UNFCCC ETF reporting tool</b>		
9:00-9:30	Overview of the UNFCCC ETF Reporting Tool + QA	UNFCCC secretariat
9:30-10:00	Mapping of IPCC GHGI Categories in UNFCCC CRT categories + QA	TFI TSU UNFCCC secretariat
10:00-12:30	✓ Data import via xml (2 years) ✓ Hands-on for Interoperability: IPCC <i>Software</i> , categories 1A and 2F1: <ol style="list-style-type: none"> <li>1. Generating CRTs,</li> <li>2. Compiling info in CRTs,</li> <li>3. Generating Json</li> </ol> ✓ Demonstration of Interoperability: UNFCCC ETF reporting tool <ol style="list-style-type: none"> <li>A. Setting an NGHGI</li> <li>B. Json upload</li> </ol> <i>With a break at 10:30-11:00 for Coffee</i>	TFI TSU UNFCCC secretariat
<b>12:30-14:00 Lunch break</b>		
14:00 -15:30	IPCC Inventory Software development (TFI TSU) Moving forward: Sharing of experiences by participants, including comparison between IPCC Software and national GHG estimates, and	Facilitated by TFI Co-Chairs

	overcoming challenges	
<i>15:30-16:00 Coffee break</i>		
16:00-17:15	Emerging needs by users and possible solutions in the IPCC Inventory Software, a one-on-one consultation with countries	TFI TSU &Participants
17:15-17:30	Closing	TFI Co-Chairs UNFCCC secretariat